Montana Office of Public Instruction Denise Juneau, State Superintendent opi.mt.gov	Special Education Meeting Notice
Student Name	Today's Date
Parent Name(s)	IEP Manager and Phone Number
An Evaluation Team Meeting / Individualized Education Program Team meeting has been	
scheduled forat DateTime.	The meeting will be held at
in Topics for discussion will i	nclude, but are not limited to:
EVALUATION TEAM MEETING	
 Any information you would like to shat the team Current classroom-based assessments Observations by teachers and related s providers Results of assessments in all areas relative suspected disability 	 The determination of the need for special education and related services Recommendations for consideration by the IEP team regarding special education and related services
The determination of a disability HER MERCHANG	
	IEP MEETING
 Parent and student information regarding strengths, educational concerns and preferences/interests Consideration of special factors such a behavior, communication, limited Eng 	 modifications Special education and related services Responsibilities for implementing the IEP
 proficiency, and need for assistive tech Participation in state/districtwide asses Extended school year Measurable annual goals and short-tern objectives or benchmarks Participation in the general education participation in the general education participation. 	For students age 16 and older: Secondary transition plan that includes needs and/or services Graduation from high school Transfer of parental rights to the adult student
Those invited to attend include: (check all that a Parent(s)/Guardian/Surrogate Student* Administrator or Designee Regular Education Teacher(s)**	pply) Speech/Language Pathologist School Psychologist Part C Service Coordinator Other Specialist (specify):

Outside Agencies (specify):

In addition to those people listed above, you may invite other individuals to participate who have knowledge or special expertise regarding the student. The topics above are those proposed for discussion. This does not limit the topics related to this student's educational program that can be discussed at the meeting.

Please review the *Procedural Safeguards in Special Education* pamphlet as it describes the procedural safeguards in special education. Please contact the IEP Manager if you have questions prior to the meeting.

Special Education Teacher(s) or

Speech/Language Pathologist

^{*}The school district is required to invite the student if the IEP team will be considering postsecondary goals and transition services.

^{**}The school district is not required to invite a regular education teacher for a Evaluation Team Meeting and/or IEP meeting for three and four year olds.